

A regular meeting of the Board of Selectmen was held on Thursday, October 28, 2010, at 7:00 p.m., in the Francis O'Brien Meeting Room, Town Office Building, 26 Bryant Street, Dedham, Massachusetts. Present were:

Sarah E. MacDonald,  
James A. MacDonald  
Carmen DelloIacono  
Michael L. Butler  
Paul A. Reynolds

Ms. MacDonald called the meeting to order at 7:00 p.m.

**OFFICIAL SWEARING-IN OF LT. MARK BLACK AND SGT. FRANCIS  
MACMILLAN**

Police Chief, Michael D'Entremont introduced both gentlemen to the audience.

Chief D'Entremont informed all that Lt. Black has served on the Dedham Police Department for twenty-one years. He went on to say that Lt. Black has received a Master's Degree, serves on the Police Honor Guard and Mountain Bike Control. Lt. Black is also certified in Car Seat Technology, certified in Thermal Equipment and has participated in many community related events over the years. Chief D'Entremont informed all that Lt. Black will have many responsibilities with his new position.

Chief D'Entremont informed all that Sgt. McMillan has been a Police Officer for eighteen years—fourteen of those years with the Dedham Police Department. He went on to say that Sgt. McMillan received a Master's Degree, EMT Certification and serves on the Police Honor Guard. Additionally, Sgt. McMillan is a Traffic Motorcycle Officer, Firearms Instructor and a member of the SWAT Team. Chief D'Entremont informed all that Sgt. McMillan will be taking over the position of Court Prosecutor for the Police Department.

At this point of ceremony, Paul Munchbach, Town Clerk, officially swore-in Lt. Mark Black. Lt. Black's son, Mark, Jr., pinned on his Dad's badge. Paul Munchbach, Town Clerk, then officially swore-in Sgt. Francis McMillan. Sgt. McMillan's wife, Heather, pinned on his badge.

Lt. Black thanked the Chief and Board for their faith in him as he starts in his new position. Lt. Black also thanked his family and friends for their support and for coming out this evening—he introduced his family to the audience.

Sgt. McMillan thanked the Board of Selectmen, Chief D'Entremont, William Keegan, Town Administrator and Nancy Baker, Asst. Town Administrator for their support. Sgt. McMillan also thanked his family and everyone for attending the ceremony this evening. Sgt. McMillan is looking forward to serving the Town in his new position.

The Board as well as everyone in the audience applauded and congratulated both gentlemen on their promotions and accomplishments—everyone wished them well.

### **OPEN DISCUSSION**

Sam Celata, 42 Stoughton Road, asked permission to speak with the Board. Ms. MacDonald gave permission for him to speak. Mr. Celata stated that, speaking on behalf of Citizen Charles, he congratulated Lt. Black and Sgt. McMillan. On another matter, Mr. Celata asked if he could set up a future meeting with the Board of Selectmen.

### **INTRODUCTION OF NEW PLANNING DIRECTOR, RICHARD MCCARTHY**

Mr. McCarthy introduced himself to the Board and audience. He informed all that he is very excited to be here in Dedham and he is looking forward to working with everyone—he commented that Dedham has a great team of people and he is thrilled to be able to help out and advance some of the plans of the Town. Mr. McCarthy informed all that he has been in the planning field for sixteen years and have worked in many different communities and groups which has helped him expand his planning experiences. Mr. McCarthy went on to say that he has experience relative to Grant Writing, By-Law Development, Master Planning and Open Space Plan—he has a broad brush of experiences which he believed would help the Town in general.

Mr. McCarthy commented that he has worked principally by himself on many projects and has a good sense on how to put things together. Mr. McCarthy informed all that he lives in North Attleboro and is also an elected member of the Planning Board—he thought this was a nice blend being an elected official and professional planner. Mr. McCarthy stated that he is looking forward to working for the Town of Dedham and it has been great getting to know people thus far-- he is very impressed and appreciates the opportunity to introduce himself.

Mr. Reynolds welcomed Mr. McCarthy and commented that it was great to have him here. Mr. Reynolds went on to say that he has a great interest in the Planning Director's position as does all of his colleagues on the Board. He asked Mr. McCarthy what were his long-term strategic plans and philosophy behind his town planning or vision for the Town. Mr. McCarthy informed him that the Town has gone through the Master Plan process so, therefore, the Town has created a vision going forward. Mr. McCarthy commented that he see his role as implementing the Master Plan and vision relative to the Town's wishes. He informed all that it is a process involving working with different Boards and Commissions, educating folks and bringing things together to make sure everything happens according to the plans. Mr. Reynolds appreciated the fact that Mr. McCarthy is now making all the moving pieces move in the right way and place. Mr. Reynolds encouraged Mr. McCarthy to bring in expertise outside our domain; and if he sees some best-practice through his networking, to bring the very best ideas to Dedham. He encouraged Mr. McCarthy to be as creative and inspired as he wants to be in order to make this wonderful Town even better going forward. Mr. Reynolds congratulated Mr. McCarthy and stated that it was great to have him on board.

Mr. DelloIacono asked Mr. McCarthy how long he has been working in Town. Mr. MacCarthy commented—just over one month. Mr. DelloIacono liked the fact that everyone in Town spoke nice words about him even before they met. Mr. DelloIacono asked Mr. McCarthy if he sees challenges up front anything that sticks out. Mr. McCarthy commented that some of the challenges he sees is the Downtown Improvement Project and making sure that it happens as seamlessly and as minimal disruption as possible—he thought this was the key. Mr. McCarthy went on to say that Legacy Place is a draw from the regional area that helps generate additional interest in the Town as a whole; however, he did not want the rest of the Town to be forgotten. Mr. McCarthy thought Karen O’Connell, Economic Development Director, has done a real good job relative to looking at creative ways to make this happen—he gave Ms. O’Connell his full support in this effort. Mr. McCarthy informed all that h would like to create redevelopment opportunities and take a look at how the Town can do this so that there is an incentive for landowners and developers. That being said, he would like these folks to understand what the community is looking to have done. Mr. McCarthy went on to say that there are community stands are out there; however, they are not insurmountable challenges--he thought it was more about education and he prides himself on public education. Mr. McCarthy felt it was very important that people know what is involved and what is the process. Mr. DelloIacono was glad that he was up to the challenge.

Mr. Butler welcomed Mr. McCarthy. He commented that his reputation does precede him and he was glad to meet him in person. Mr. Butler’s question was about communication. He went on to say that over the past few years this Board and other Boards have allocated alot of Town to try to get better communicating with more people around Town and with other Boards. Mr. Butler informed him of the Master Plan Implementation Committee that was formed just to try to drive that Master Plan to implementation over the next several years; however, it is complicated at times to communicate everything that is happening. He thought that Mr. McCarthy could play a key role in helping the communication be through, timely and directed to the right audience. He asked Mr. McCarthy to tell all some of his thoughts on how he can contributed to improve effective communications. Mr. McCarthy commented that one way is personal one-on-one face communications—it might be that he could come in before the Board and make a presentation on a particular matter and update the Board—this allows an opportunity to be able to exchange back and forth as far as what is going on and getting more of the details—Mr. McCarthy finds this approach very effective. Mr. McCarthy also suggested writing an update to tell all what is going on; however, sometimes people don’t get what is going on. Mr. McCarthy stated that he will attend the Board of Selectmen’s Meeting once and while. He also mentioned communications development via the Town Administrator’s Staff Meetings once a month for updates/discussion, telephone conversations and Board Minutes.

Mr. MacDonald welcomed Mr. McCarthy to Dedham and commented that a month was a very short time. He informed Mr. McCarthy that Dedham was a fine Town to work in—the staff and elected Boards get along fairly well and this is not always the case in other communities. Mr. MacDonald mentioned redevelopment—he thought this was a

challenge for a planner. He went on to say the Town has seen good and bad development. He felt that it was up to the Planner Director to give guidance as to what is appropriate development not only as it relates to the Planning Board but also the other Boards in Town—he asked him to not only find a balance between protecting the neighborhoods but also make sure that the commercial base continues to thrive. Mr. MacDonald informed Mr. McCarthy that Dedham has become use to having a planner, like all the Town Professional Staff, that Town Meeting can depend on-- people really pay attention and follow the professional's direction. He thought Mr. McCarthy's challenge will be to make sure that everything that he does, he believes in so that he can convince Town Meeting. Mr. MacDonald commented that everyone relies on the Town's Professional Staff to give direction. Mr. MacDonald wished him good luck and is looking forward to hearing him either at the Special Town or Annual Town Meeting.

Ms. MacDonald welcomed Mr. McCarthy and informed all that she has attended a few meeting with him relative to the Adult-Use District. She informed him that the Board does not anticipate any large commercial development in the near future—we have seen Legacy and Newbridge on the Charles. Ms. MacDonald was excited to hear about a focus on redevelopment because she thought there was a lot of opportunity. Ms. MacDonald also brought to Mr. McCarthy's attention that Dedham has been a community that ignored infrastructure for a very long time and are trying to make improvements going forward. Ms. MacDonald went on to say that she appreciates his work in coordinating the Boards, the residents and committees that are involved in the process because all are ultimately working toward the same goals. Ms. MacDonald went on to say that the Town supports sustainability and sustainability of development. She asked him to speak about his experience with house sustainability and how it fits with the planning process. Mr. McCarthy informed all that there is a tremendous amount of overlap with the planning related to sustainability between the building design and sites, Stormwater Management, pavement and more transportation options. He mentioned that other piece of sustainability is to look at how it affects the market. Mr. McCarthy would like the Town's sustainability to have the economics also work for the applicant when they are constructing a project.

William Keegan, Town Administrator, informed all that Mr. McCarthy has made himself known and already has a presence with the staff. In fact, today he spoke with the staff relative to the Avery School Project. Mr. Keegan went on to say that Mr. McCarthy is working with Karen O'Connell, Economic Development Director, and Ginny LeClair, Environmental Coordinator. Mr. Keegan stated that he is glad to have Mr. McCarthy on the team. He went on to say that his sixteen years of experience will help the Town get where it wants to be going forward.

The Board thanked Mr. McCarthy for attending this evening's meeting and wished him well.

Sam Celata asked the Board if Mr. McCarthy's position covered boat ramps, mooring permits and boating on the Charles River. Ms. MacDonald informed him that these matters were under the jurisdiction of the Conservation Commission.

## **RECOGNITION OF FARMER'S MARKET VENDORS AND ORGANIZERS**

Recognition relative to market vendors and organizers has been postponed until the next Board of Selectmen's Meeting due to the farmers availability.

## **DISCUSSION WITH POLICE CHIEF MICHAEL D'ENTREMONT**

Chief D'Entremont thanked the Board of Selectmen for inviting him to their meeting this evening.

Chief D'Entremont gave the Board a Police Department Update (a copy of his memorandum can be found on file in the Town Administrator's Office). The following are some of the updates discussed:

### **Relative to staffing--**

Current Police Department Staff – 53 available officers; 2 recruits started the Police Academy on October 18, 2010/Graduation, April, 2011; 1 Officer is out injured; 4 positions are unfilled at this time; operating down 7 officers or 11.6% of authorized personnel resources;

### **Relative to recent changes—**

Chief D'Entremont informed the Board that his department is in the process of allocating responsibilities and doing some in-house training. He went on to say that Lt. Nedder is the Department's Executive Officer. Lt. Black is the Department's Administrative Lieutenant. Sgt. McMillan is the Department's Court Prosecutor, Sgt. Boyle will serve as a Patrol Supervisor, Equipment and Training, Sgt. Feeley will fill the role as Patrol Supervisor and Traffic Supervisor and Karen Camerano will process firearm permit applications and is getting involved with computer programs.

### **Relative to equipment—**

Chief D'Entremont informed the Board that they have purchased three police vehicles for FY2011 and a Speed Awareness Trailer. Additionally, he is requesting that their laptop computer capital funds be reallocated to two-way radios (Mitigation Fund Request). A Digital/Transmitter/Receiver for the Detectives has been ordered. Simunitions Equipment has been ordered and some has been received. Ordered and received a less lethal option, a 40 mm launcher. Additionally, staff is in the process of reviewing Automated License Plate Reader Equipment. A second request from Mitigation Funds was submitted for a Police Canine—this request is linked to the Newbridge development for potential need for a search dog—could also benefit Town if funded.

Relative to services—

Chief D'Entremont informed the Board that calls for services has increased (see data sheet attached to memorandum). Calls for service from January 1, 2010 through October 25, 2010 are up approximately 17% as compared to same period during 2009. Arrests from January 1, 2010 through October 25, 2010 total 360—a 6.5% increase over 2009 and 8.4% over 3 year average. There were 6,127 motor vehicle citations issued since January 1, 2010. The department has lost 2 motorcycles as of October 1, 2010 and Community Policing Funds have been eliminated—funding source for these particular vehicles.

Other Police Department matters—

Chief D'Entremont informed the Board that the Police Department has established a twitter account for urgent messages and important Police Department information and a free one-year membership to CrimeMapping.com via DPW Software Licensing.

Chief D'Entremont informed the Board that the Department will begin to review their policies and procedures—to update existing policies and add policies if needed. Chief went on to say that they are looking into accreditation/certification process—three officers attended information meeting relative to accreditation.

Chief D'Entremont informed the Board that Detective Mahoney has been working with the neighbors in the Manor Section to address issues in the area—communication open and some progress made. Additionally, officers have been attending the Oakdale Alliance Neighborhood Meetings. Detective Walsh conducted a Crime Prevention Meeting at Jefferson Station this month. Lt. Nedder and Chief met with Dedham Square Circle today to discuss the parking issued in Dedham Square.

In conclusion, an updated By-Law was submitted relative to door to door soliciting.

Ms. MacDonald thanked Chief D'Entremont for attending the meeting this evening and also for providing the Update Report. She informed him that this particular data was very helpful to the Board of Selectmen.

**DISCUSSION RE: UNBILLED SEWER**

Present were: Mariellen Murphy, Finance Director, Robin Reyes, Treasurer/Collector, Bill Ralph, Asst. Finance Director and David Field, Director of Engineering.

Mr. Field informed the Board that the unbilled sewer is really a housekeeping issue. Over the years, his department noticed that often people questioned whether they were on Town Sewer or not and arrange to have a dye test to confirm (usually at the sale of a home). The Engineering Department noticed that some of the records relative to who is building and not building were less than to be desired.

Mr. Field went on to say that working with the Finance Department, his staff received a print out of all the sewer billing data and used their GIS System to display the data graphically—when displayed one can see quite clearly where there are gaps—some people on septic systems not connected to Town Sewer so they looked at this as well and obtained records from the Board of Health and cross referenced septic systems. Mr. Field stated that they found 230 properties that are within about feet of a sewer main and don't have a corresponding septic system record. To make it as equitable as possible and clean up some of recordkeeping that may have happened in the past that allowed these things to go unnoticed, his department has worked to try and come up with a list and procedure going forward. Mr. Field mentioned that it has been a team effort on how to address this matter and process. (Mr. Field provided the Board with a packet explaining the process—a copy is on file in the Town Administrator's Office.)

Ms. MacDonald asked Mr. Field to explain the process that he is presenting—

Mr. Field stated that this process is not punitive and they are not looking to penalize property owners—they are looking to get property owners who are on sewer billed for it. Mr. Field went on to say that they are proposing to send out a letter to all the 230 properties explaining the situation and that the Town believes they are on sewer. Additionally, this notice will give the property owner a chance to refute the information if they can provide records of septic system pumping, etc. If property owner can provide such information, they will be taken off the list. They can also request a dye test. Mr. Field believes that there will be a good amount of people that are not connected. This being the case, the records will be update and adjustments will be made. Relative to these property owners they will be placed on the list as of December 31, 2010, for billing going forward.

Mr. DelloIacono mentioned that there are quite a few homes that are in Westwood that flow through Dedham; however, they pay the Town of Westwood. Mr. DelloIacono asked how the Town is recovering these funds. Mr. Keegan informed him that he spoke with the Town Administrator in Westwood who stated that it is simply a case of transferring over the billing—going forward, the Westwood properties will pay the Town of Dedham. (Westwood will bill and the revenue will come to the Town of Dedham.)

Mr. DelloIacono was not convinced that they should move forward on a given date as yet. He went on to say that the original letter to the Board had a recommendation going back a few quarters—he asked for more evaluation. Mr. Field informed him that this is not a punitive action and the recommendation is to go as far back as the beginning of this fiscal year. Mr. Field commented that the Board could suggest a different period of time if they so desired.

Mr. Butler asked if the State gives the Town the authority to go back 14 quarters. Mr. Reyes responded that administratively, it is easy for him to go back 13 quarters. He mentioned that the recommendation of the Financial/Engineering Group was to go back to July 1, 2010, should someone be identified as being connected to the Town Sewer but is not receiving a bill based on usage of water. Mr. Reyes informed him that additionally,

the group has had to verify their connection. Mr. Butler's view was that this action is not intended to be punitive, it suppose to get our records up to date and make sure the Town understands where all the connections are—Mr. Butler is comfortable and will support going back to July 1, 2010, should someone be identified. Mr. Butler thought the group was very thorough and was good work.

Ms. MacDonald agreed with Mr. Butler. She did not know if the Town could determine who should have known and deserves to be backed billed and who may legitimately not be in a situation where they knew they were supposed to be billed. Ms. MacDonald thought the going back to the fiscal year seems to make sense.

Mr. DelloIacono asked if it can be done for just the businesses—it was hard for him to believe that a business would not know if they were on sewer. Ms. Murphy will check into all of the commercial properties.

Ms. MacDonald asked for a motion from the Board of Selectmen.

Mr. MacDonald made a motion that the Board concur with the recommendation of the Finance/Engineering Group to go back, for those that are found to have sewer connection and are receiving sewer service from the Town, to July 1, 2010, for back billing; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. DelloIacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

Mr. Keegan thanked the group for their diligent and thorough work.

**REQUEST CHANGE OF MANAGER, K H & H LIQUORS, 400 COMMERCIAL CIRLE, ENZO BALLARANO, MANAGER**

Prior to the discussion, Mr. MacDonald recused himself and exited the room. Mr. MacDonald did not take part in the discussion. Mr. MacDonald did not vote relative to this request.

Representing K H & H Liquors were: Attorney Kevin Hampe, 411 Washington Street, Dedham, MA, and Enzo Ballarano, Manager

Attorney Hampe highlighted Mr. Ballarano's 12 years of experiences in the Liquor Industry. Attorney Hampe reminded the Board that Mr. Ballarano transferred his Package Store License at the Salem Food Mart to K H & H Liquors. Attorney Hampe informed the Board that since April, 2010, Mr. Ballarano has been working as the Assistant Manager at K H & H.

Mr. Ballarano followed up by informing the Board of his 12 years of liquor experience and also of his many managerial skills.

Mr. DelloIacono commented that he had complete confidence in Mr. Ballarano. Mr. Butler commented that Mr. Ballarano had an effective track record.



Mr. DelloIacono made a motion to approve Enzo Ballarano Manager of Record for K H & H Liquors; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. DelloIacono, yes; and Ms. MacDonald, yes. (Mr. MacDonald did not vote.)

### **CREATION OF DEDHAM 375 STEERING COMMITTEE**

Ms. MacDonald informed all about the Dedham 375 Steering Committee. She went on to say that the committee will create an account through the Town so that donations can be received and expended for the event—the Town requires oversight of the from the Steering Committee.

Ms. MacDonald informed all that many people are involved with projects; however, there is a need for a need for a central committee to oversee the events.

Ms. MacDonald informed all that the composition of the committee will be as follows:

- 7 Members on the Steering Committee
- 1 Selectman and 6 At-Large Members.

Mr. MacDonald made a motion that the Board concur with Ms. MacDonald's recommendation – 7 Members Steering Committee (1 Selectmen Representative and 6 At-Large Members) and post; seconded by Mr. Reynolds. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. DelloIacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

### **Town Administrator's Report**

William Keegan, Town Administrator, informed all that he had an excellent experience at the ICMA Conference held in San Jose, California. He was pleased with how Dedham is ahead of the curve. He went on to say that the theme this year was technology and sustainability.

Mr. Keegan informed all that he was disturbed with the condition of economy nationally. He believed Massachusetts was doing a little better than the rest of the country.

Mr. Keegan informed all that he was designated a Credential Manager, one of a few in the country.

Mr. Keegan updated all relative to the PWED Grant. Mr. Keegan thanked Representative Paul McMurtry, Karen O'Connell, the staff and Dedham Square Circle for their great effort. Mr. Keegan informed the Board that presently his goal is to figure out one Financial Plan relative to the project and present it to the Board in a few months. If all goes well, the project will proceed next fiscal year. Additionally, he is looking for help on the federal level.

Mr. Keegan informed all that Virginia LeClair, Environmental Coordinator, won the Mass Recycles Annual Municipal Award—good news.

Mr. Keegan informed the Board that he has received a letter from Tom Clinton, Youth Director, stating that he will retire on February 2, 2011. Mr. Keegan commented that Mr. Clinton has been a Town of Dedham employee for 40 years. He thanked Mr. Clinton for his service to the Town and wished him well.

Mr. Keegan informed the Board that the Washington Street Project will be finished some time next week.

### **Action by the Board**

#### **Approval Cultural Council Forms**

Mr. MacDonald made a motion to approve Cultural Council Waivers for the following Cultural Council Members: Shawn Duncan, Barbara Gula, Jan Covina, Virginia Brobst and Virginia McLaughlin; seconded by Mr. DelloIacono and voted unanimously.

#### **Request for a One-Day Liquor License Dedham Square Circle**

Mr. MacDonald made a motion to approve a One-Day Liquor License for the Dedham Square Circle Gala (Deliveries November 5, 2010, Pickup November 8, 2010 and Service Only on November 6, 2010); seconded by Mr. Butler and voted unanimously.

#### **Request for a One-Day Liquor License St. John of Damascus Church**

Mr. MacDonald made a motion to approve a One-Day Liquor License for St. John of Damascus Church (Deliveries November 4, 2010, Pickup November 7, 2010 and Service Only on November 5 and 6, 2010; seconded by Mr. Butler and voted unanimously.

#### **Drainlayer Permits**

Mr. DelloIacono made a motion to approve a Drainlayer's Permit to C.J. Mabardy, Inc.; seconded by Mr. DelloIacono and voted unanimously.

#### **Approval of Selectmen's Meeting Minutes – May 13, 2010**

Mr. Butler made a motion to approve the Selectmen's Meeting Minutes of May 13, 2010; seconded by Mr. DelloIacono and voted unanimously.

#### **Appointment Avery Ad-Hoc Re-use Committee**

Mr. Butler placed the named of Charlie Kruger and Jason Brogan in nomination for the appointment; seconded by Mr. MacDonald. **On the Vote:** Mr. Reynolds voted for Mr. Kruger, Mr. Butler voted for Mr. Kruger, Mr. DelloIacono voted for Mr. Kruger, Mr. MacDonald voted for Mr. Kruger, and Ms. MacDonald voted for Mr. Kruger.

## **OLD/NEW BUSINESS**

Mr. DelloIacono informed all of the loss of Mabel Hewig, Dedham Civic Pride Member. Mr. DelloIacono asked Mr. Keegan to post a meeting of the Building Planning Construction Committee. Mr. DelloIacono wished Representative McMurtry a Happy Birthday.

Mr. DelloIacono brought to the Board's attention they were open minded relative to the Thanksgiving Football Rally. He asked for some time at the next meeting to discuss the plans. He went on to say that he will meet with the Parks and Recreation Department this week to discuss the plans and will work with Pop Warner. Mr. DelloIacono explained the route for the walk to the rally at Memorial Park. He informed all that the Football Rally will be completely free of charge family night.

Mr. Reynolds informed the Board of the numerous e-mails and phone calls relative to the Library situation at Endicott—cut of hours. Mr. Reynolds was concerned and stated that the Endicott Library was vital. Mr. Reynolds commented on the Dedham Library Innovation Team and the hope that they will come up with creative solutions to the Library Situation. Ms. MacDonald informed all that the Selectmen does not govern the Library—the Library Board and Director are making decisions relative to staff and budget issues. Ms. MacDonald informed all that a Library Trustee has resigned and the Board of Selectmen and Library Trustees will meet jointly to fill the position.

Mr. Keegan commented that he spoke with the Library Trustee relative to budget concerns for additional funds for overtime hours. Mr. Keegan asked the Library Trustees for a plan and how to address the issues. The Library Trustees have informed Mr. Keegan that they will give him a Strategic Approach Plan.

Mr. Butler asked status of Endicott Estate Commission position. Ms. Baker replied that she will repost position tomorrow. Mr. Keegan commented that he is taking a new approach and looking for people who have experience in the hospitality industry so that the estate can be taken to the next level. Ms. Baker added that going forward, the Commission will be reduced from nine members to five.

Mr. Butler asked status of Ad-Hoc Members still left. Ms. Baker informed him that there are openings on Master Plan Implementation Committee- Planning Board At Large and BPCC.

Mr. Butler discussed Utility Pole Option – Dedham Square Project. He mentioned the candidates for 6 poles—3 poles in front of Centre Deli and 3 poles in front of MiMi's, ATM and CVS. At additional cost 3 poles in front of Dry Cleaners and Bryant St./Eastern Avenue. Mr. Keegan informed Mr. Butler that he has assembled all the utilities involved and they are willing to work with the Town—the issue will be timing.

Mr. MacDonald reminded all that Sunday is Halloween—he asked that everyone out driving be careful of the children. Mr. MacDonald reminded all that November 2, 2010, is Election Day; and no matter what candidate, get out and vote.

Ms. MacDonald informed all that it is time to collect signatures for the Charter Commission. Ms. MacDonald thanked Commissioner O'Brien, Audrey Insalaco and Gail Capone for their diligent efforts with respect to the Veterans Ceremony.

Ms. MacDonald announced that the new Solution Task Force Committee will meet on November 10, 2010, at 6:30, Dedham Middle School. The Committee will host a public forum—she invited all of the Town's citizens to come and bring their ideas and solutions. Additionally, citizens can e-mail their ideas to Fresh Ideas, Town Website, or William Keegan, Town Administrator.

Mr. MacDonald made a motion to enter into Executive Session pursuant to M.G.L. Chapter 39, Section 23B, for the purpose of discussing Collective Bargaining; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. DelloIacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

The Board did not reconvene in open session.

The Meeting adjourned at 10:20 p.m.

This is to certify that the above is a true and accurate record of the Minutes of the Board of Selectmen's Meeting held on October 28, 2010, which Minutes were approved on May 19, 2011.

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Sarah E. MacDonald, Chairman